

# **Cyber Security**

**the First steps to securing  
your PC**



Cybercrime is serious business and is costing the economy **\$3.2M every minute**. WireLite Technologies wants our customers to be safe when online.

This guide is the best first step to protect you against Cybercrime.



**Cybercrime** is a **People issue**, technology does what people (good or bad) tell it to do.

The first defense to protecting your computer against Cybercrime is to remove the ability for Cyber crooks to take over your computer.

It is **easy** for your computer to become infected with Cybercrime software.

**Example #1:** Just visit a **contaminated website**. You don't even have to click or interact with the website to become infected.

**Example #2:** Email that contains links or attachments.

The desire of Cyber criminals is for you to "click the link" or open the attachment. The Cyber crooks attempt to make the email(s) look legitimate, for instance a bank, someone you know, online shopping.

At WireLite we want to "*Give no quarter*" to criminal activities and this guide will help you stand your ground.

Microsoft Windows PC's are first setup with 1 user login account, the *Administrator account*.



All **Microsoft Windows** systems have a local **Administrator** account, usually called "*Administrator*". This account has elevated privileges (super user), and thus, is commonly exploited by Cyber crooks to compromise your PC.



The first step to elevate your security is to **remove** the ability of Cyber attacks access to *Administrator privileges on your PC*.

Adding a user account with “standard user privileges” for your day to day PC usage will **greatly enhance your Cyber security**.

When you login to your PC as a user with *Administrator privileges*, any operations you do will also run with Administrator privileges. So if your PC is infected, it won't ask for permission to copy, delete or change anything on your PC. It could copy your emails, banking details, login passwords or other sensitive details and send them back to the Cyber criminals.

You can upgrade your Cyber security in just 5 min using the guide on the next page.

## “The How to”

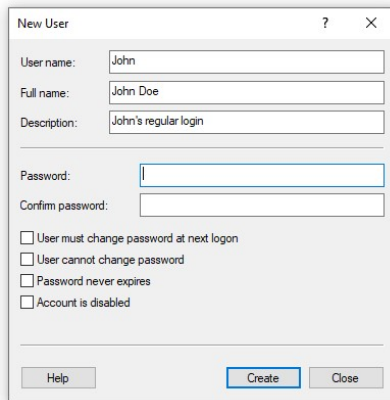
Elevate your Cyber security with this simple step.



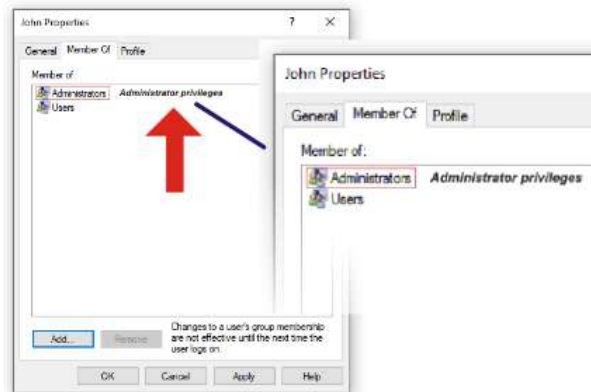
Create a new user account with **standard user privileges** and **avoid using the Administrator account** for day to day usage.

New user account example for: *John Doe*

Create a new user

A screenshot of the Windows 'New User' dialog box. The 'User name' field contains 'John', 'Full name' contains 'John Doe', and 'Description' contains 'John's regular login'. There are fields for 'Password' and 'Confirm password'. Below these are four unchecked checkboxes: 'User must change password at next logon', 'User cannot change password', 'Password never expires', and 'Account is disabled'. At the bottom are 'Help', 'Create', and 'Close' buttons.

edit John's account



Select John's regular account, click on the tab **Member Of** tab. You should only see “**Users**” in the *Member Of* list. If you see “**Administrator**” in this list, select it, then click the Remove button and then click OK.

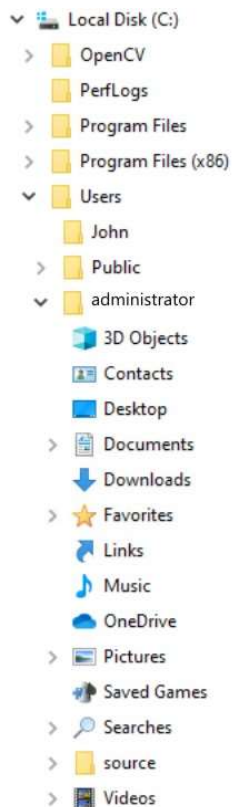
Logout of your Administrator account and login with your new standard user account.

You now have a simple, yet **strong defense against Cybercrime**. Login in with your New, safer account.



If you have been using the “**Administrator**” account you will have most likely saved items in folders (Documents, Downloads, Pictures, Videos, etc.) and on the desktop.

When you login into your new, safer, standard user account, you won’t see the items in the “Administrator” account, as they are in different folders.



When you login to your new Account, your folders will be empty.

← John’s new folders

← Administrator folders

Need help getting your files moved?

We are ready to help.

[www.wirelite.ca/support](http://www.wirelite.ca/support)

WireLite Technologies Ltd.

780-758-8026



Happy Safe computing.